

Knights Templar Eye Foundation, Inc.

GUIDELINES FOR COMPETITIVE RENEWAL APPLICATIONS

(Available ONLY to awardees of KTEF Career Starter funding in 2022 or 2023)

Competitive renewal applications must be supported by data derived from the Career Starter Grant. An applicant can only apply once for a competitive renewal grant and he/she must determine when the data collected is compelling enough to submit a renewal application. A renewal grant applicant has two choices.

Choice 1 – For those that received a Career Starter Grant in 2022 or 2023

He/she may apply for a renewal grant set to commence immediately after the termination of his/her starter grant project year:

- Competitive Renewal Award Period – July 1, 2024 – June 30, 2025
- Deadline for Receipt of Competitive Renewal Application: February 1, 2024
(Midnight CST via online submission)

Choice 2 – For those that received a Career Starter Grant in 2023

He/she may skip one year after termination of the starter grant to gather more data or otherwise create a more compelling application:

- Competitive Renewal Award Period – July 1, 2025 – June 30, 2026
- Deadline for Receipt of Competitive Renewal Application: February 1, 2025
(Midnight CST via online submission)

PLEASE SUBMIT THE APPLICATION ONLINE AT <https://www.hightail.com/u/ktef>

The entire application must be converted into a PDF and submitted as 1 file.

If you are applying for a Competitive Renewal grant your application will serve as the progress report for the previous Career Starter Grant. If you are not applying for the Competitive Renewal the year immediately following your Career Starter Grant you must submit a progress report for in order to receive the remainder of the funds.

A. Description and Eligibility

1. a. Grants consist of only one additional year of support for the original project and original Applicant. Transfer of the grant from one institution to another will only be considered if the funding remains with the original Applicant. These grants are reviewed and approved on a case-by-case basis. The application must include page numbers and include a budget.
b. The maximum budget for competitive renewal funding will be \$90,000, but only the amount needed should be requested. The initial payment on the grant is \$80,000 with a holdout of \$10,000 until we receive a status report due March 1st. **KTEF will not pay indirect costs to the grantee institution.**
c. Competitive renewal applications must be supported by data derived from the Career Starter Grant.
d. **All unused funds are returned to the Knights Templar Eye Foundation, Inc.**
2. Competitive renewal grants **CANNOT**:
 - a. Be used to support research into a new topic or different area from that of the associated Career Starter Grant. A successful application will continue the work initiated under Career Starter funding and will be strongly supported by data from the Career Starter Grant.
 - b. Be used to support a different Applicant on the same project, even if the initial project is successful. The purpose of these grants is individual career development, not long-term support of any particular research project.
3. Awards will be restricted to investigators living and working legally in the United States or one of its territories. All research described must be conducted at institutions of higher learning or federal or state scientific or health care agencies (e.g., NIH, NSF, CDC, DOD, VA, AMA, AAMC, etc.) located in the U.S. or one of its territories.
4. The Applicant must not be a current or past Principal Investigator (PI), Co-Principal Investigator or Co-investigator of a National Institutes of Health Research Project Grant (R01, R15, R21, R24, R34, or R00), an NIH Career Development Award (K08, K12, K23, or K99), or a Small Business Grant (R41 or R42) or have served as the PI of a Collaborative Clinical Research Agreement (UG1 or U10). Furthermore, the applicant must not have received notice of approval of any of the aforesaid grants that may be awarded and provide funds to the applicant as PI, Co-PI or Co-investigator during the prospective period of Knights Templar Eye Foundation, Inc. support. Recipients of previous NIH support under Institutional Training Grant mechanisms (T32) or Individual Fellowship Awards (F30, F31, F32) remain eligible for KTEF funding.
5. A KTEF research grant is NOT simply a mechanism to fund a clinical pediatric ophthalmology fellowship or additional research personnel in a mentor's lab. Clearly documented evidence that the author of the application will be able to use the data generated from KTEF support to secure independent funding for his or her career launch as an independent clinical or basic science investigator.
6. Funds are to be placed in an institutional account and may be used for partial or full salaries of investigators and technicians, equipment, purchase of animals, animal care, software and consumable supplies, and appropriate travel. The grant is attached to the applicant, not to the institution.

B. Application: (no smaller than 11 points Times New Roman font, 1” margins on all sides)

The application is strictly limited to 5 pages + Face Page

PAGES must be numbered at the bottom of each sheet.

1. Face Page
 - a. Official name of Research project (must be the same as the Starter Grant award,
 - b. Name, address, phone number and email address of the Applicant and the Preceptor, if applicable,
 - c. University/Hospital affiliation of the Applicant and Preceptor, if applicable,
 - d. Name, address, phone number and email address of the Grants Officer for the Institution, and
 - e. Name and address to be placed on the check, along with the Federal Tax ID for the institution if awarded.
2. Grant Body (Pages 1-5)
 - a. Abstract and Renewal Summary Page (Page 1)
 - i. Abstract (500 words max),
 - ii. Restate the aims and what was accomplished in the Career Starter grant
 - iii. Summary of plans for extension of project into second year, and
 - iv. Statement of the significance of the entire project and specifically of the requested extension
 - b. Preliminary Data and Research Plan (Pages 2 – 4)
 - i. Preliminary data deriving from Career Starter Grant (text, figures, graphs and tables), and
 - ii. Research plan for Competitive Renewal and what specific aims, methods, anticipated results and potential pitfalls are expected from the Competitive Renewal grant.
 - c. Budget Page (Page 5)
 - i. Itemized budget including percent effort of the applicant.
3. Letters/Statements
 - a. A letter from the Applicant including:
 - i. Impact of an extension of the original grant on his/her long-term goals, and career plan for the next five years.
 - ii. Restatement of commitment to translational research in children’s eye diseases.
 - b. A letter from the Chair or Preceptor (in cases where a young investigator is working in the laboratory of a Preceptor) including:
 - i. Evaluation of the Applicant,
 - ii. Significance of the proposed work to pediatric ophthalmology,
 - iii. Progress of the Applicant during early KTEF Career Starter funding, and
 - iv. Justification for the additional funding requested in the application.
 - c. A statement from the Applicant indicating if additional or alternate funding for the project has been obtained since the date of submission of the original KTEF Career Starter grant.

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PLEASE ADDRESS ALL INQUIRIES REGARDING THE GUIDELINES FOR APPLICATION OR TERMS OF THE AWARD TO:

Mr. Robert W. Bigley
Knights Templar Eye Foundation, Inc.
3201 Cross Timbers Road, Bldg. 4 - Suite 300
Flower Mound, TX 75028
Phone 214-888-0220 Fax 214-888-0230
Email: manager@ktef.us

If awarded,

1. A Certification form will be mailed to the recipient which we will need filled out and signed by the applicant. It is the responsibility of the applicant to verify with the institution the payee of the check and the tax ID number.
2. All abstracts, posters (e.g. ARVO or other meetings) and publications describing findings of research supported by KTEF will acknowledge KTEF as a source of funding.